

## Dynamic Group membership

1. Select **show All**
2. Under Admin center select **Azure Active Directory**
3. **On the Azure Active Directory admin center page** select **Azure Active Directory**
4. Under **Manage**, click on **Groups**
5. Select New Group and enter the following information:  
Group Name: Research  
Group Description: Department of Research  
Assignment Type: Dynamic
6. Click on **Add Dynamic Query**
7. For the Property select **Department**
8. For the operator select **contains**
9. For the value type **Research**
10. Click on Save
11. Click on Create

Create a New User and enter the user's Department as Research

1. Click on User, New User  
User Name: Gloria  
Name: Gloria Edwards  
(scroll down)  
First Name: Gloria  
Last Name: Edwards
2. Select let me create the password
3. Initial Passwod: Pa55w.rd
4. (click the scroll arrow 4 times)
5. Fo the Department enter **Research**
6. Scroll down once and click **create**

Verify the the user is now in the Research Group

1. Click on Users
2. Select Gloria Edwards
3. Click under Group membership